

Open Call: International Concept Design Competition For 3 Football Stadium Complexes: Durrës, Korça, Vlora (in lots), "The New City Centers".

### **Frequently Asked Questions and Answers:**

**Question 1:** *Regarding the self-declaration statements listed on I.General Eligibility/Qualification Criteria, is it enough to submit the Summary Self-Declaration Form (Appendix 10 of the Standard Tender Documents file)?*

**Answer 1:** Yes, the General Eligibility/Qualification Criteria shall be fulfilled with the submission of the Summary Self-Declaration Form according to the Annex 10 of STDs.

*In the following, **only the short-listed teams**, will be required the supporting documents for all declarations.*

**Only for the short-listed teams**, the supporting documents must be provided with an Apostille stamp from the competent authority of the country where they were issued.

**Question 2:** *Are there any specifications about the size/dimensions of the drawings/illustrations? Did you fix a maximum/minimum number of drawings? Is there a maximum size for the files? Do you accept "wetransfer" sharing or similar?*

**Answer 2:** We do not have a limit to that. In case you exceed the g-mail 25mb allowance, you can use a transfer link to send us the documents, accompanied by a list of submitted documents.

**Question 3:** *For the hand (or post) submission, which is the "Contract Notification No." to mark on the envelope? (ref. STDs, chapter 2, par. 2.3)*

**Answer 3:** The contract notification number is the one that appears in the electronic procurement system ([www.app.gov.al](http://www.app.gov.al)), as follows:

For lot 1, the contract notification number is CN/83786/02072023

For lot 2, the contract notification number is CN/83797/02072023

For lot 3, the contract notification number is CN/83800/02072023

**Question 4:** *In the Expression of Interest, is Annex 1 of the STDs the relevant form to use?*

**Answer 4:** Confirmed.

**Question 5:** *Is there any form to fulfill the "Declaration for priority of Lots"? If not available, please inform us about the right way to declare and the form to refer to.*

**Answer 5:** There is no standard form available. Please complete the declaration listing the Lots, or Sites, in priority order (from most to the least preferred site).

**Question 6:** *Is it necessary to submit the documents to the "official website of PPA, [www.app.gov.al](http://www.app.gov.al)"*

**Answer 6:** The documents should be submitted to the National Territorial Planning Agency, (either by hand or by post), as well as 1 (one) copy electronically via email: [3stadiumscompetition@gmail.com](mailto:3stadiumscompetition@gmail.com)

*It is not necessary to submit the documents to the official website of PPA, [www.app.gov.al](http://www.app.gov.al).*

**Question 7:** *Could you confirm that it is sufficient to deliver 1 (one) printed and signed copy as prescribed on page 46 of the Brief, and not 2 (two) as prescribed on page 12 of the STD?*

**Answer 7:** Confirmed – it is sufficient to deliver 1 (one) printed and signed copy as prescribed on page 46 of the Brief and on the Contract Notice.

**Question 8:** We noticed a conflict between the ToRs and the STDs. Subcontracting will be accepted or not? If the subcontracting is allowed, shall we specify the percentage and submit a Cooperation agreement in this Phase (no.1)?

**Answer 8:** Subcontracting and Joint Venture, are two different terms, according to our public procurement legislation.

As above, subcontracting is not allowed for this procedure. It is allowed to participate as a Joint Venture of Applicants.

In the event of a Joint Venture, you should submit a Cooperation agreement, as clarified in the STD.

**Question 9:** *About the paragraph Phase 1 Documents/ Deliverables in the ToRs, p.40: "In case the Bidders apply for more than one Lot, they should submit all specific deliverables for each of the Lots, while the general (common) documents can be submitted once." Can you kindly specify the list of contents – common documents and specific deliverables?*

**Answer 9:** In case you will participate in more than 1 lot, please follow the instructions below:

You should deliver **3 SEALED ENVELOPES** (Marked: "Request for prequalification in the procedure with Contract Notification No. (the relevant Lot number) "DO NOT OPEN,

EXCEPT WHEN THE BID EVALUATION COMMISSION IS PRESENT AND NOT BEFORE 2023/03/10, at 17:00 CET").

Each one of the three envelopes contains:

- Annex 1 Request for expression of interest (for the relevant Lot)
- Methodology of work for the relevant Lot
- Vision statement for the relevant Lot
- Preliminary concept drawings for the relevant Lot

You should also deliver a **4th SEALED ENVELOPE** marked: "Request for prequalification in the procedure with Contract Notification No. CN/83786/02072023 | CN/83797/02072023 | CN/83800/02072023 - general documents for qualification, which contain:

-Annex 9 (all other required documents of Annex 9, except The methodology of work, the Vision statement, The preliminary concept drawings)

-Annex 10.

-Declaration of priority for lots.

-A cooperation agreement, in case of JV (one pdf document, signed by all Joint Ventures)

-If an Applicant/ Bidder wants to rely on the capacities of other entities, he/she proves to the contracting authority or entity that he/she will have the necessary resources available, submitting a written commitment of these entities for this purpose.

**Question 10:** Can you confirm that the Economic Operator shall **not** submit: Annex 4, Annex 5, Annex 6, Annex 7, Annex 16, attached in the STDs for the Phase 1?

**Answer 10:** Confirmed.

**Question 11:** Please specify which annexes are to be submitted as part of Phase 1.

**Answer 11:** Delivery for phase 1, includes:

Annex 1 – Request for participation

Annex 9 – Qualification criteria (the documentation requested in this annex)

Annex 10 – Summary self-declaration form.

(you should also complete Annex 5 if you request to declare confidential information (it is not mandatory);